

Project Completion Report

Cash for Work (CfW) Activities under the Circular and Green Economy for Environmental Restoration in Nepal



Submitted by: Janahit Gramin Sewa Samitti (JGSS)

Submitted to: United Nations Development Programme (UNDP)

Date: February 26, 2025

1. Project Overview:

In response to the United Nations Development Programme (UNDP) Request for Quotation for Cash for Work (CfW) activities aimed at supporting flood- and landslide-affected districts under the Circular and Green Economy for Environmental Restoration in Nepal project, Janahit Gramin Sewa Samitti (JGSS) is honored to collaborate with UNDP.

Established in 1992, JGSS is a national NGO committed to enhancing the well-being of vulnerable communities through targeted interventions in economic development, health, sanitation, and poverty alleviation. Following the devastating earthquake of April 25, 2015, JGSS promptly mobilized in collaboration with UN agencies, development partners, local communities, and government organizations to launch emergency response operations.

Initially, JGSS partnered with Peace Wind Japan to distribute food supplies to affected families in severely impacted areas of Sindhupalchowk. Subsequently, it worked with World Vision International Nepal (WVIN) to distribute non-food items to those in need. The organization deployed members and volunteers to ensure the smooth execution of relief operations.

Prior to implementing various programs, JGSS conducted detailed assessments, including UN-Habitat's Temporary Shelter Program and other initiatives supported by UNICEF, WVIN, and Oxfam.

Post-earthquake, JGSS successfully executed a range of response and recovery projects in collaboration with esteemed partners such as WVIN, Oxfam, Caritas Nepal, Practical Action, SEBAC Nepal, the District Health Office, Good Neighbors, UNICEF, UNDP, and UN-Habitat. These projects spanned multiple sectors, including WASH, Livelihoods, Energy, Shelter and Housing, and Disaster Risk Reduction (DRR).

A significant milestone was the successful implementation of a cash-for-work program with Oxfam's support, focusing on restoring irrigation canals and rehabilitating small-scale infrastructure in rural communities. Under the UNDP CDRMP initiative, JGSS carried out the Resilient Reconstruction through Building Back Better project and led the preparation of Local Disaster Risk Management Plans (LDRMPs) to foster disaster-resilient communities.

With extensive experience in emergency response, recovery, and reconstruction, JGSS has consistently demonstrated its capacity to mobilize resources and deliver impactful programs. This proven expertise positions JGSS as a capable partner in executing the proposed CfW activities under UNDP's initiative.

The CfW initiative is primarily focused on recovery efforts in flood- and landslide-affected regions, specifically targeting, Mahankal Rural Municipality (Lalitpur District) and Panauti Municipality and Bethanchowk Rural Municipality (Kavre District).

This initiative aims to remove debris and restore critical infrastructure while adhering to the principles of safety, environmental sustainability, and inclusion of vulnerable groups. JGSS will collaborate with local governments, municipalities, and UNDP to ensure the continuous execution and monitoring of the project

The project aims to restore small community infrastructure, provide short-term livelihood opportunities, and clear debris in disaster-affected areas. All activities are conducted in collaboration with local governments and stakeholders, ensuring safety, inclusivity, and environmental sustainability.

2. The activities carried out:

2.1 Coordination with Stakeholders

- Conducted coordination meetings with the Mayor of Panauti Municipality, Chairpersons of Bethanchowk RM and Mahankal RM, and ward representatives.

- Discussed site selection, beneficiary mobilization, and safety protocols with local governments and UNDP representatives.
- Joint Monitoring By Stakeholders

2.3 Staff Hiring and Mobilization

- Hired and oriented three social mobilizers across project areas:

S.N.	Name	Contact Number	Working Area
1	Ashok Kumar Lama	9849633233	Panauti Municipality
2	Ganesh Khatri	9860766724	Bethanchowk RM
3	Keshav Prasad Timalisina	9840948795	Mahankal RM

- Deployed two field coordinators for timely completion of CfW activities:

S.N.	Name	Contact Number	Working Area
1	Prakash Nepal	9841154626	Panauti & Bethanchowk RM
2	Bikash Kaphle	9746272227	Mahankal RM

2.4 Site Selection and Beneficiaries Finalization

- Finalized sites based on UNDP assessments and local government discussions.
- Selected areas include roads, rural roads, individual households, and critical community locations affected by debris.

The details of the working site are as follows:

2.5 Panauti Municipality, Kavrepalanchok(Site, and Beneficiaries details):

S.N.	Name of the Scheme /Location	Ward No	Total Beneficiaries	Dalit	Janajati	Others	Female	Male
1	Debris removal from roads and public places (Kalati, Simpani, Gumba)	12	40	0	26	14	22	18
2	Debris removal from roads and public places (Badalpakh)	12	40	12	20	8	27	13
3	Debris removal from road and public places (Chhap Magar Gaun)	12	40	0	12	28	19	21

4	Debris removal from roads and public places (Chindu)	12	40	0	33	7	25	15
5	Debris removal from roads and public places (Pachare)	12	30	1	13	16	19	11
6	Debris removal from road and public places (Rato Pokhari, Health post, Deurali)	8	60	31	3	26	47	13
	Total		250	44	107	99	159	91

2.6 Bethanchowk Rural Municipality, Kavrepalanchok (Site, and Beneficiaries details)

S.N.	Name of the Scheme /Location	Ward No	Total Beneficiaries	Dalit	Janajati	Others	Female	Male
1	Debris removal from individual HH and Gabions (Patnekhola Basti)	2	84	1	38	45	44	40
2	Debris removal from individual HH and Protection for land (Durlung khola, dhad chhetra)	3	60	15	44	1	35	25
3	Debris removal from individual HH and Gabion (Club Ghar, Devithan, Bagar, Pokhari Danda)	4	56	4	44	8	33	23
	Total		200	20	126	54	112	88

2.7 Mahankal Rural Municipality, Lalitpur (Site, and Beneficiaries details)

S.N.	Name of the Scheme /Location	Ward No	Total Beneficiaries	Dalit	Janajati	Others	Female	Male
1	Gabion, Rural Road Clearness, Protection for land (Bhukhel)	1	50	0	22	28	15	35
2	Debris removal from the drain and road clearness (Manikhel)	2	50	0	46	4	18	32
3	Debris removal and rural road clearness (Gottikhel, Sisawon, Darapakha, Dhami Khola)	3	50	0	38	12	8	42
Total			150	0	106	44	41	109

3. Beneficiary Orientation

A total of 600 beneficiaries were identified, with a focus on prioritizing vulnerable households, including women, elderly individuals, and persons with disabilities. The beneficiary list was compiled using a standardized format in coordination with the ward offices of the respective working wards. Among the selected beneficiaries, 288 are male and 312 are female.

In terms of caste distribution, 64 individuals belong to the Dalit community, 339 are from the Janajati group, and 197 fall under other categories.

The details of the beneficiaries are as follows:

S.N.	Name of Local Government	Total Beneficiaries	Dalit Beneficiaries	Janajati Beneficiaries	Others	Female	Male
1	Panauti Municipality	250	44	107	99	159	91
2	Bethanchowk Rural Municipality	200	20	126	54	112	88

3	Mahankal Rural Municipality	150	0	106	44	41	109
Total		600	64	339	197	312	288

3.1 Procurement of PPE, Tools, and Insurance

- Procured 306 PPE kits (helmets, gloves, masks, boots, face shields, whistles) and 100 tool sets (shovels, crowbars, wheelbarrows, buckets, picks).
- Received 8 sets PPE from Panauti Municipality to speed up the works.
- Provided accidental insurance coverage of NPR 7 lakhs per worker.
- Placed first aid kits at all work sites and enforced mandatory PPE use.

3.2 Site Preparation

- Cleared large debris using local government-provided excavators.
- Established storage and safety zones for tools and PPE.

3.3 Awareness and Complaint Mechanism

- Designed and distributed flyers and flex prints on safety measures and grievance redressal.
- Installed complaint boxes (Gunaso Petika) at all sites and ward offices.
- Beneficiaries primarily submit verbal complaints instead of written ones.

3.4 Orientation on Safety, Gender Considerations, and Waste Management

- Conducted safety and gender-sensitivity orientation sessions at all sites.
- Placed visual guidelines and flex boards in working areas.

3.5 Case Study and Success Stories Collection

Case Study -1

Saraswati Humagain, 46, who lives in Ward No. 12 of Panauti Municipality in Kavrepalanchok District, is now the only one in her family. The flood and landslide on Ashoj 12, 2081 BS turned out to be a very bad day for her. After her husband passed away due to health problems 12 years ago, she was living with a son and a daughter. After her daughter got married, her son and she were the only two in the family. In the Ashoj 12 landslide, her house was swept away by a landslide and her son also died in the landslide. Her 22-year-old son was working as a driver and was running the family. After her son also died in the landslide, she is currently living in sorrow. After her house was swept away by a landslide, she is now living in a rented room in Panauti Bazaar in Panauti Municipality. And she is earning her living as a daily wage laborer.

Although she received food and household goods relief through the municipality and ward office in the initial stage of the disaster, it was not enough. It was very difficult to pay the rent and make daily living. She got involved in the temporary work in Panauti Ward No. 12 under the Cash for Work program run with the support of UNDP and Janahit Gramin Sewa Samiti. Working together with all the people of the community for 10 days gave her some relief from the problems she was currently facing.



The remuneration she received after working for 10 days has helped her to make a living. After receiving her fair remuneration, she has been helped in earning some livelihood. She is happy to have worked in her own village and worked on the cash and local schemes.

3.6 Monitoring and Feedback

- Continuous monitoring by UNDP, local governments, and JGSS teams.
- Conducting periodic site visits and feedback sessions with beneficiaries.

3.7 Wage Payment and Audits

- UNDP Resident Representative attended a **symbolic wage payment** ceremony in Panauti Municipality (Ward 12), where 10 beneficiaries received wages.
- Received the letter from the ward office for wage distribution.
- All activities were completed and with the presence of ward office representatives the wages were distributed.

4.. Details of the Community Orientation:

After finalizing the list of beneficiaries, the JGSS team provided a comprehensive orientation before the commencement of work. The orientation covered a total of 600 beneficiaries, including 312 females and 288 males, with 59 individuals from the Dalit community, 349 from the Janajati group, and 192 from other categories. By February 10, 2025, the sessions had been successfully conducted, focusing on key topics such as roles and responsibilities, safety protocols, environmental concerns, waste management, grievance mechanisms, wages, gender equality, and social inclusion. Elected local government representatives were also invited to the orientation program, where they shared their insights and remarks regarding the Cash for Work (CfW) initiative. The sessions provided in-depth guidance on the project's scope and responsibilities, the proper use of PPE kits, waste management strategies, and the grievance redressal mechanism, with a strong emphasis on Gender Equality and Social Inclusion (GESI).

4.1 Details of the Orientation Program:

Local Level	Ward No	Name of the Scheme /Location	Date	Total	Female	Male	Dalit	Janajati	Others	Facilitator
Panauti Municipality	12	Debris removal from road and public places(Kalati , Simpani, Gumba)	29-Jan-25	46	26	20	0	25	21	Prakash Nepal/ Ashok Tamang
	12	Debris removal from road and public places(Badalpakha)	29-Jan-25	42	28	14	12	22	8	Ashok Tamang
	12	Debris removal from road and public places(Chhap Magar Gaun)	10-Feb-25	39	11	28	0	13	26	Prakash Nepal/ Ashok Tamang
	12	Debris removal from road and public places(Chindu)	11-Feb-25	36	29	7	0	32	4	Prakash Nepal/ Ashok Tamang
	12	Debris removal from road and public places(Pachare)	11-Feb-25	28	20	8	1	10	17	Prakash Nepal/ Ashok Tamang
	8	Debris removal from road and public places(Rato Pokhari , Health post, Deurali)	01-Feb-25	59	45	14	26	9	24	Ashok Tamang
Total of Panauti Municipality				250	159	91	39	111	100	
Bethanchok Rural Municipality	2	Debris removal from individual HH and Gabions (Patnekhola Basti)	06-Feb-25	53	39	14	1	34	18	Ganesh KC
			16-Feb-25	31	5	26	0	4	27	Prakash Nwpal/ Ganesh KC
	3	Debris removal from individual HH and Protection for land (Durlung khola , dhad chhetra)	02-Feb-25	16	10	6	7	7	2	Prakash Nepal/ Ganesh KC
			03-Feb-25	45	26	19	8	36	1	Ganesh KC
	4	Debris removal from individual HH and Gabion(Club Ghar, Devithan , Bagar, Pokhari Danda)	29-Jan-25	24	16	8	2	17	5	Prakash Nwpal/ Ganesh KC
			09-Feb-25	31	16	15	2	26	3	Prakash Nepal/ Ganesh KC
Total of Bethanchok Rural Municipality				200	112	88	20	124	56	

Mahankal Rural Municipality	1	Gabion, Rural Road Clearness, Protection for land (Bhukhel)	03-Feb-25	22	7	15	0	12	10	Bikash Kafle/ Keshab Timalisina
			13-Feb-25	28	8	20	0	17	11	Bikash Kafle/ Keshab Timalisina
	2	Debris removal from drain and road clearness (Manikhel)	03-Feb-25	26	10	16	0	24	2	Bikash Kafle/ Keshab Timalisina
			11-Feb-24	24	7	17	0	21	3	Prakash Nepal/ Bikash Kafle / Keshab Timalisina
	3	Debris removal and rural road clearness (Gottikhel, Sisawon, Darapakha, Dhami khola)	31-Jan-25	26	2	24	0	26	0	Bikash Kafle/ Keshab Timalisina
			03-Feb-25	24	7	17	0	14	10	Bikash Kafle/ Keshab Timalisina
Total of Mahankal Rural Municipality				150	41	109	0	114	36	
Total				600	312	288	59	349	192	

4.2 Before-and-after pictures

Before-and-after pictures of project sites are attached in annexes.

5. Target VS Achievement:

Out of the total 600 workers and 6,000 planned working days, progress has been made across different locations. In Panauti, 2,500 individuals have been engaged. In Bethanchowk, 2,000 people have been engaged while in Mahankal, 1,500 individuals have been engaged in Cash for Work.

In total, 6000 workdays have been completed

5.1 Target VS Achievement:

S.N.	Name of the Scheme /Location	Ward No	Total Beneficiaries	Completed Working Days	Total Worker engaged	Status
Panauti Municipality, Kavrepalanchok						
1	Debris removal from roads and public places (Kalati, Simpani, Gumba)	12	40	10	400	Completed

2	Debris removal from roads and public places (Badalpakha)	12	40	10	400	Completed
3	Debris removal from roads and public places (Chhap Magar Gaun)	12	40	10	400	Completed
4	Debris removal from roads and public places(Chindu)	12	40	10	400	Completed
5	Debris removal from roads and public places(Pachare)	12	30	10	300	Completed
6	Debris removal from road and public places (Rato Pokhari, Health post, Deurali)	8	60	10	600	Completed
Total of Panauti Municipality			250	10	2500	Completed
Bethanchowk Rural Municipality, Kavrepalanchok			Total Beneficiaries	Completed Working Days	Total Worker	Status
1	Debris removal from individual HH and Gabions (Patnekhola Basti)	2	84	10	840	Completed
2	Debris removal from individual HH and Protection for land (Durlung khola, dhad chhetra)	3	60	10	600	Completed
3	Debris removal from individual HH and Gabion (Club Ghar, Devithan, Bagar, Pokhari Danda)	4	56	10	560	Completed
Total of Bethanchok RM			200	10	2000	
Mahankal Rural Municipality, Lalitpur						
1	Gabion, Rural Road Clearness, Protection for land (Bhukhel)	1	50	10	500	Completed
2	Debris removal from drain and road clearness (Manikhel)	2	50	10	500	Completed
3	Debris removal and rural road clearness (Gottikhel, Sisawon, Darapakha, Dhami khola)	3	50	10	500	Completed
Total of Mahankal RM			150	10	1500	Completed
Total			600	10	6000	Completed

6. Coordination and collaboration

- Provided support for 83 gabions in Mahankal Rural Municipality for road maintenance with assistance from the local government.
- Received 8 sets of PPE from Panauti Municipality.
- Facilitated the removal of large debris from work sites in Panauti Municipality and Bethanchowk Rural Municipality using an excavator.
- Beneficiaries also contributed a few days of labor in the working areas.

7. Challenges and Way Forward

7.1 Challenges

- No complaints were received from beneficiaries, despite the presence of an established grievance mechanism.
- Additional work is required in certain locations.

7.2 Way Forward

- Discussions with local stakeholders revealed that beneficiaries find the allocated 10 days of work insufficient and have requested additional working days.
- Despite the short duration, the CfW program has been effective, and the local government has requested its continuation for at least 10 more days.
- Ensured timely wage distribution.

8. Conclusion

The local government has taken strong ownership of the program, actively participating in beneficiary selection, project site identification, and monitoring of each scheme. This close involvement has contributed to the program's effectiveness, with beneficiaries actively engaged in the work. A strong sense of collaboration has been established between the beneficiaries and the local authorities, fostering community spirit and collective effort.

Support from the local government has been evident across all working areas, and both officials and beneficiaries have expressed their appreciation for the initiative. The CfW program is progressing as planned, achieving significant milestones in stakeholder coordination, beneficiary mobilization, procurement, and site preparation. Moving forward, key priorities include case study documentation, full wage distribution, and final audits. Regular monitoring and community engagement will continue to ensure long-term sustainability and project success.

The visit from the UNDP RR and NCC team was highly effective, and the Municipality is hopeful for continued support to address disaster impacts in Panauti. Additionally, local governments in Bethanchowk and Mahankal have requested further assistance and have committed to allocating budgets for future collaboration and matching fund initiatives.

9. Photographic Evidence



Orientation at Panauti Municipality, Ward No. 12, Simpani in the presence of the Ward Chairperson



Orientation at Panauti Municipality-12, Batalpakha



Orientation at Panauti Municipality Ward No. 8, Health Post area



Orientation at Mahankal RM-3, Sisawan, Lalitpur



Before - Debris Removal Works at Bethanchowkl Rural Municipality-4, Pokharidada, Kavre



Debris Removal Works at Bethanchowk Rural Municipality-4, Pokharidada, Kavre



Debris Removal Works at Bethanchowk RM-4, Ganeshtan, Kavre



After - Debris Removal Works at Bethanchowk RM-4, Ganeshtan, Kavre



Before - Debris Removal Works at Bethanchowk RM-3, Dhungkharka, Kavre



After - Debris Removal Works at Bethanchowk RM-3, Dhungkharka, Kavre



Debris Removal from Drain at Panauti Municipality-12, Badalpakha, Kavre



Debris Removal of Drain at Panauti Municipality-8, Ratopokhari, Kavre



After Debris Removal of Drain of Panauti Municipality-12, Kavre



Equal participation from Beneficiaries at Mahankal RM-3, Lalitpur

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१.	मिलन हुमागाई	१००००	१००००
२.	बन प्रसाद हुमागाई	१००००	१००००
३.	टंक प्रसाद बजगाई	१००००	१००००
४.	मोहन प्रसाद सापगाय	१००००	१००००
५.	उमेश तिमास्विना	१००००	१००००
६.	समिर सितान	१००००	१००००
७.	सुजन तामाङ	१००००	१००००
८.	बिमल तिमास्विना	१००००	१००००
९.	कविता तिमास्विना	१००००	१००००
१०.	महेन्द्र व्यापारी	१००००	१००००
११.	राहुल स्याङतन	१००००	१००००
१२.	रोनिता हुमागाई	१००००	१००००
१३.	पिनतण हुमागाई	१००००	१००००
१४.	लालबहादुर स्याङतन	१००००	१००००
१५.	कुमार स्याङतन	१००००	१००००
१६.	अमिता तिमास्विना	१००००	१००००
१७.	स्वागत बहादुर तामाङ	१००००	१००००
१८.	दिलिप कुमार बलान	१००००	१००००
१९.	सोनाम बलान	१००००	१००००
२०.	राम कुमार शेर्पा	१००००	१००००
२१.	रिना शेर्पा	१००००	१००००
२२.	सुस्मिता वाइबा	१००००	१००००
२३.	हिराभाषा शेर्पा	१००००	१००००
२४.	सागर श्रेष्ठ	१००००	१००००
२५.	विमल तामाङ	१००००	१००००

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3. प्र. १५ सार अ. ४॥



५३ राजेश कु. शी

दुःस्थिति

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पुस्तक के ५ भागों में बंटा है। यम पहाड़ी का राजा है।

2019/10/11

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नगदका लागि श्रम कार्यक्रम (CFW)

UNDP

साझेदार संस्था: जनहित सामाजिक सेवा समिति

घेडा नम्बर: ३

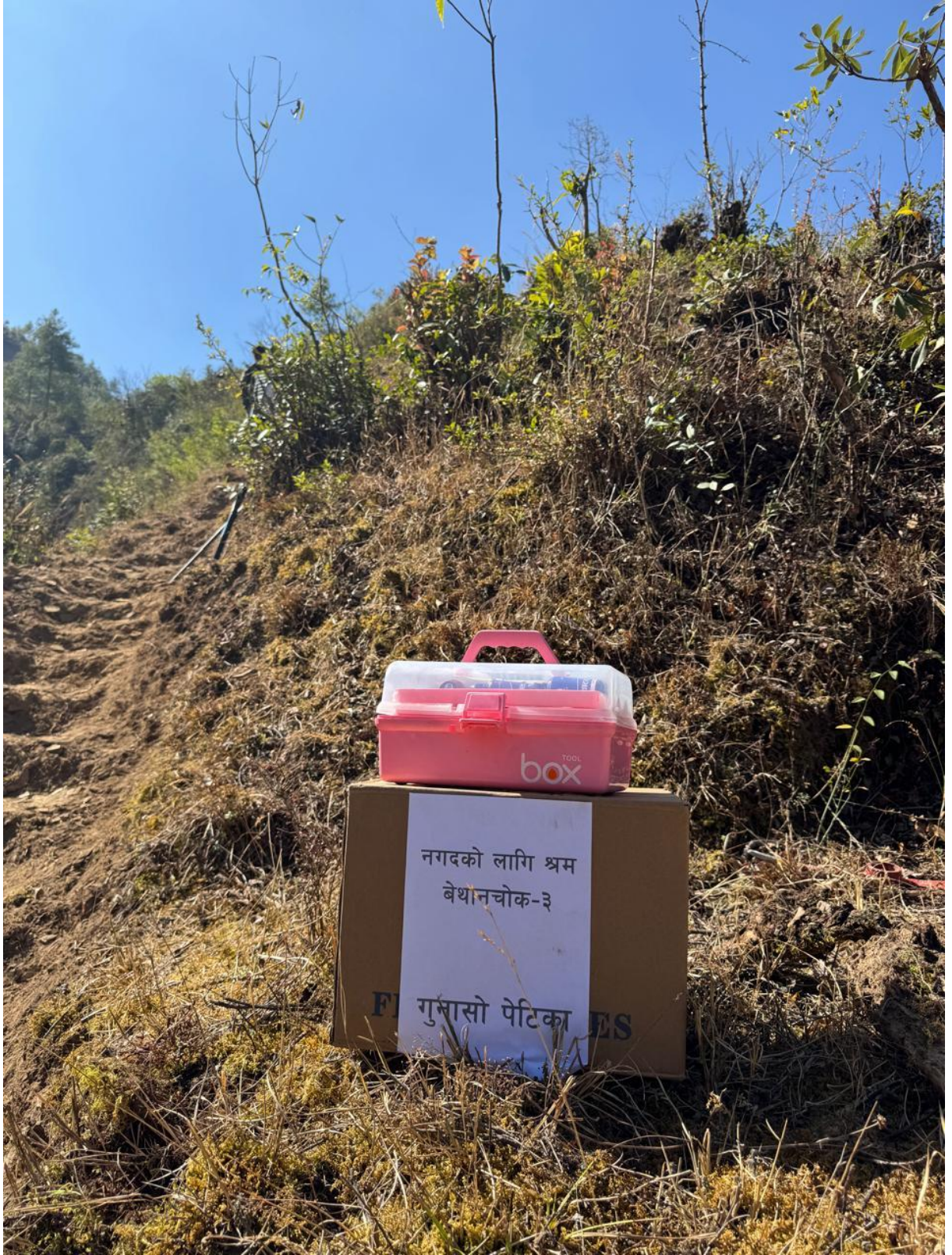
बेलाको नाम: लभानचोक

स्थान: नगदको लागि श्रम कार्यक्रम

जम्मा घरधुरी	दलित घरधुरी	जनजाति घरधुरी	अन्य घरधुरी	एकल महिला घरधुरी सं.	दलित महिला जम्मा	दलित पुरुष जम्मा	जनजाति महिला जम्मा	जनजाति पुरुष जम्मा	अन्य महिला जम्मा	अन्य पुरुष जम्मा	अपाङ्गता महिला जम्मा	अपाङ्गता पुरुष जम्मा

क्र.सं.	घरमुलीको नाम घर	कामदारको नाम घर	विहृग (म/पु.)	उमेर	जाति	महिला परिवार सदस्य	पुरुष परिवार सदस्य	अपाङ्गता (म/पु.)	एकल महिला घरमुली (ले/होइन)	कामदार वर्गीकरण (दस्ता/अदस्ता)	सम्पर्क नम्बर	नागरिकता नम्बर	कैफियत
१	विना शेर्पा	विना शेर्पा	म	२५	कामी	२	१		होइन	१२६८	९६०३४२४८२२	२०-११-६६-०३२२	
२	महिमा वि.क.	महिमा वि.क.	"	३२	"	१	२		"	"	९६०२४८२६९३	१४-०६-६९-०३३६	
३	रमिता वि.क.	रमिता वि.क.	"	२६	"	४	१		"	"	९६०४५४६२८८	२०-०१-६८-०८८६३	
४	चन्द्रपला शेर्पा	चन्द्रपला शेर्पा	"	२१	"	३	२		"	"	९६०३९०२०९५	१०-०१-६९-०३२४४	
५	इन्दिरा सुदाशेका	इन्दिरा सुदाशेका	"	४४	"	२	४		"	"		१०१०३३/४३१	
६	कमला सुदाशेका	कमला सुदाशेका	"	२६	"	२	१		"	"	९८१८२६५२५३	२०३०३३/३८४	
७	सुन्दरी वि.क.	सुन्दरी वि.क.	"	२१	"	२	१		"	"	९८१८१८१८१८	२०३०३३/४८१	
८	शिवराज व.कामी	शिवराज व.कामी	पु.	२०	"	२	३		"	"	९८२३८०३०४२	२०-०१-६९-०४००८	
९	इन्द्रा वडादेउराम	कौपिला देवान	म	२०	ताम्रा	४	२					२०-०१-८०-०२८६०	
१०	दुर्गा वडादेउराम	मान व.कौज्या	पु.	३३	"	६	२		"	८६८	९६४६५०६३२२	~~१०-०३-२०३३~~	
११	रमिता कौज्या	रमिता कौज्या	म	३२	"	४	१			३४६०		२०/४४७	
१२	उज्वला वि.कामी	उज्वला वि.कामी	"	२०	कामी	६	४		"	"	९८४९२०३३६०	११२५४२	
१३	राज व.कौज्या	राज व.कौज्या	पु.	४८	ताम्रा	४	२			६६८		१३८३९८	
१४	सुन्दरी मायापिना	सुन्दरी मायापिना	म	४६	"	९	१			३४६८	९६६८४४२२६२	१२६९२५	
१५	इन्द्रा व.सिंहान	कलान सिंहान	पु.	४९	"	१	१	५		८६८	९८४२६५६४२८	६४८३३	

Beneficiaries data Selection Format



First aid box and Gunaso Petika



Orientation Program in Panauti



First Aid Box and Program Orientation in Bethanchowk



Monitoring by UNDP team in Bethanchwok



Gabion work in Mahankal



Work Progress in Mahankal



Monitoring in Panauti



Discussion with ward chair and beneficiaries in Bethanchowk 4



Providing the materials



Field visit and monitoring by UNDP RR, NCC team, Mayor, and stakeholders

कामका लागि नगद कार्यक्रम

पनौती नगरपालिका वडा नं. १२

फोहोर व्यवस्थापन, लैङ्गिक समानता, सुरक्षा योजना र गुनासो व्यवस्थापन



फोहोर व्यवस्थापन

समुदायमा काम गर्ने ठाउँमा फोहोर व्यवस्थापन स्वास्थ्य, सुरक्षा र पर्यावरण संरक्षणका लागि महत्त्वपूर्ण हुन्छ। उचित फोहोर व्यवस्थापनले रोगको जोखिम कम गर्दै सफा र सुरक्षित वातावरण सिर्जना गर्दछ। प्रभावकारी फोहोर व्यवस्थापनका लागि निम्न कुराहरुमा ध्यान दिनु पर्दछ:

- कामदारले लगाउने पुराना र च्यातिएका सुरक्षा सामग्रीहरु (हेलमेट, जुता, पन्जा, मास्क, ज्याकेट, चस्मा आदि) र काम गर्ने स्थानका अन्य फोहोरहरु (प्लास्टिक झोला, चाउचाउको खोल, प्लास्टिक कप र गिलास, सिसाको टुक्राहरु आदि) तोकेको स्थानमा उचित व्यवस्थापन गर्ने।
- काम गर्ने स्थानमा प्रयोग गरिने सामग्री पखाल्दा निस्किने फोहोर पानीलाई सफा पानीको स्रोतमा जान नदिने।
- पुनः प्रयोग गर्न मिल्ने सामान छ भने पुनः प्रयोग गर्ने। पुनः प्रयोग गर्न नमिल्ने फोहोरलाई तोकिएको स्थानमा फाल्ने।
- काम गर्ने क्रममा निस्किएका भग्नावशेष (ढुगां, वालुवा, माटो आदि) सुरक्षित ठाउँमा राख्ने र त्यस ठाउँबाट धुलो नउडोस भन्नका लागि पानी छम्किने अथवा कपडाले ढाक्ने।



लैङ्गिक समानता

समुदायमा काम गर्ने क्रममा महिला र पुरुष दुवैलाई समान अवसर प्रदान गरि पछाडि परेका महिलालाई समेत अर्थपूर्ण सहभागी गराई लैङ्गिक समानता प्रवर्द्धन तथा सुरक्षित र समावेशी वातावरण सृजना गर्नु पर्दछ। तर्सथ परियोजना सञ्चालनका क्रममा निम्न कुराहरु लाई ध्यानमा दिनु आवश्यक छ:

- कामका लागि नगद कार्यक्रममा सहभागीहरु छनौट गर्दा महिला सहभागिता सुनिश्चित गर्ने।
- परियोजना स्थलमा महिला र पुरुष कामदारले मर्यादित तरिकाले काम गर्न सक्ने वातावरण बनाउने।
- लैङ्गिक उत्पिडन तथा अवाञ्छित गतिविधिहरु हुन नदिन सबै जना सचेत हुने र अरुलाई सचेत गराउने।
- महिला कामदारका लागि समान ज्याला सुनिश्चित गर्ने।
- काम गर्दा केहि गुनासो भए परियोजनाले जानकारी गराए बमोजिम गुनासो प्रक्रिया वा बिधि अनुसार गुनासो तथा सुझाव प्रदान गर्ने र त्यस्ता गुनासो तथा सुझावहरुको सुनुवाई भएको सुनिश्चित गर्ने।



सुरक्षा र स्वास्थ्य

कामको लागि नगद कार्यक्रममा कार्यस्थलमा काम गर्ने व्यक्तिहरूको जीवन, स्वास्थ्य, र हित सुनिश्चित गर्न अत्यन्तै महत्वपूर्ण हुन्छ। कामदारले जोखिमयुक्त वातावरणमा काम गर्दा हुनसक्ने दुर्घटना, चोटपटक, र स्वास्थ्यसम्बन्धी समस्याबाट बच्नका लागि निम्न उपायहरू अवलम्बन गर्नु आवश्यक हुन्छ।

- आकस्मिक चोटपटकको जोखिम कम गर्न सुरक्षा सामाग्रीहरू (हेल्मेट, सेफ्टी भेस्ट, पन्जा, बुट, चस्मा आदि) को प्रयोग कामको अवधिभर अनिवार्य रूपमा गर्ने।
- प्राथमिक उपचार बाक्स कार्यस्थलमा अनिवार्य राख्ने।
- नजिकैको स्वास्थ्य चौकी र एम्बुलेन्स सेवाहरू संग समन्वय गर्ने र तिनीहरूको सम्पर्क फोन नं राख्ने।
- कामदारहरू लाई धुलोको कारण स्वास प्रस्वासमा हुन सक्ने समस्याको जोखिम कम गर्न सवैले मास्कको प्रयोग अनिवार्य रूपमा गर्ने।
- काम गर्ने ठाउँ वरपर आवश्यकतानुसार धुलो उड्नबाट रोक्न नियमित पानी छर्कने र संकलन भएको भग्नावशेषलाई छोपेर राख्ने।

महत्वपूर्ण सम्पर्क नम्बरहरू :

नगरपालिका प्रमुख: ९८५१२१६९६५

वडाध्यक्ष: ९८५११४०६४३

प्रहरी: १००, ११०, १२०

एम्बुलेन्स: १०२



गुनासो व्यवस्थापन

कामका लागि नगद कार्यक्रम सञ्चालनको क्रममा फोहोर व्यवस्थापन, लैङ्गिक समानता, सुरक्षा वा स्वास्थ्य अथवा अन्य कुरा सम्बन्धित कुनै पनि गुनासो राख्न परे निम्न बमोजिमको माध्यमहरू प्रयोग गर्न सकिन्छ। परियोजनाले त्यस्ता गुनासाहरूको उचित सम्बोधन गर्न सहजिकरण गर्नेछ।

गुनासो सुनुवाइका लागि सुशासन (व्यवस्थापन तथा संचालन) ऐन, २०६४ र सुशासन-व्यवस्थापन तथा सञ्चालन नियमावली, २०६५ को कानुनी प्रावधानको व्यवस्था गरिएको छ।

गुनासो गर्ने माध्यमहरू

फोन मार्फत गुनासो प्रतिक्रियाको लागि



वडाध्यक्ष: ९८५११४०६४३

सम्पर्क व्यक्ति:

अशोक कुमार तामाङ:

९८४९६३३२३३

गुनासो पेटिकामा लिखित गुनासो



निम्न स्थानहरूमा गुनासो पेटिका राखिएको छ।

- काम गर्ने ठाउँमा
- वडा कार्यालयमा

गुनासो मौखिक रूपमा



वडाध्यक्ष: ९८५११४०६४३

सम्पर्क व्यक्ति: ९८४९६३३२३३

(अशोक कुमार तामाङ)

आकस्मिक सम्पर्क व्यक्ति:

९८४११५४६२६ (प्रकाश नेपाल)

नगदका लागि श्रम कार्यक्रम (Cash For Work Program)

लैङ्गिक कार्य योजना

१. पृष्ठभूमि

काभ्रेपलाञ्चोक जिल्लाको बेथानाचोक गाउँपालिका स्थित वडा नं. २, ३ र ४ मा UNDP को आर्थिक सहयोगमा जनहित ग्रामिण सेवा समितिद्वारा नगदका लागि श्रम कार्यक्रम (CFW) कार्यक्रम संचालन भइरहेको छ । बाढी र पहिरोबाट यस क्षेत्रका, आवास, साना पुर्वधार र कृषी क्षेत्र लगाएत विकासका पुर्बाधारमा क्षती पुगेको छ । यस नगदका लागि श्रम कार्यक्रमबाट साना पुर्बाधारका योजना, भग्नाबशेष हटाउने कार्यमा स्थानीय जनसमुदायको प्रत्यक्ष र सक्रिय सहभागिता रहेको छ । यस कार्यक्रमले क्षतीग्रस्त साना पुर्बाधारको योजनालाई पुनर्जीवित गर्दै दिर्घकालीन योजनामा सहयोग पुर्‍याउने छ ।

२. कार्यक्रमको उद्देश्य:

यस लैङ्गिक कार्य योजनाको समग्र लक्ष्य भनेको लैङ्गिक समानता प्रवर्द्धन गर्नु र सुरक्षित र समावेशीताको निर्माण वातावरण सिर्जना गर्नु हो । महिला र पुरुष दुवैलाई समान अवसर प्रदान गर्नुका साथै पछाडि परेका महिलालाई राज्यद्वारा प्रदान गरिएका सेवाको पहुँचको विकास गर्दै अर्धपूर्ण सहभागी बनाउदै लाभान्वित गर्न सक्षम बनाउनु हो ।

३. कार्य योजना

यसको सुनिश्चितताका लागि निम्न लिखित कार्य योजना कार्यान्वयन गरिने छ:

सि. न.	लैङ्गिक कार्य योजना	भूमिका र दायित्व	के गर्ने	समय अवधि	जिम्मेवारी
१.	श्रमिक छनोट मापदण्डमा महिला सहभागिता समावेश गरिने ।	सामाजिक परिचालक । सम्बन्धित वडा समिति	छनोट प्रक्रियामा महिला अनुपात सुनिश्चित गर्ने	हरेक श्रमिक छनोटको समयमा	सामाजिक परिचालक
२.	लैङ्गिक उत्पिडन तथा अवाञ्छित गतिविधिहरू हुन नदिन अभिमुखिकरण गर्ने र सो भएमा कानुनी प्रावधान समेत जानकारी गराउने ।	साझेदार संस्था, गाउँपालिका	अभिमुखीकरण कार्यक्रम सञ्चालन गर्ने	काम शुरू हुनु भन्दा अघि र आवश्यकता अनुसार	सामाजिक परिचालक, प्रशिक्षण संयोजक
३.	महिला कामदारका लागि समान ज्याला सुनिश्चित गर्ने	साझेदार संस्था	ज्याला दरको नियमित अनुगमन गर्ने	आवश्यकता अनुसार	सामाजिक परिचालक,
४.	परियोजना स्थलमा महिला र पुरुष कामदारले मर्यादित तरिकाले काम गर्न सक्ने वातावरण बनाउने, काम गर्दा केहि गुनासो भए गुनासो राख्ने र त्यसको सुनुवाई गर्ने विधि तय गर्ने, यस बारे कामदारलाई अनुशिक्षण गर्ने ।	साझेदार संस्था, नगरपालिका	गुनासो व्यवस्थापन प्रणाली लागू गर्ने	काम शुरू हुनु भन्दा अघि र आवश्यकता अनुसार	गाउँपालिका प्रतिनिधि, सामाजिक परिचालक,

नोट: यस कार्य योजना अन्तर्गत सबै क्रियाकलाप प्रभावकारी रूपमा लागू गरिनेछ र जिम्मेवार निकायहरूद्वारा अनुगमन गरिनेछ।



Placed flex Sample



Removing the debris using an excavator



Wage distribution in presence of Ward Chairperson at Panauti-12, Kavre



महाकाल गाउँपालिका

Mahankal Rural Municipality

२ नं. वडा कार्यालय

2 No. Ward Office

मानिखेल, ललितपुर (Manikhel, Lalitpur)

पत्र संख्या/Ref. No : २०८१/८२

चलानी नं./Dispatch No :- ३५४

बागमती प्रदेश, नेपाल ।

Bagmati Province, Nepal.

मिति: २०८१/११/१३

श्री यु.एन्.डी.पी. काठमाण्डौ, नेपाल ।



विषय: रकम भुक्तानीका लागि सिफारिस सम्बन्धमा ।

प्रस्तुत विषयका सम्बन्धमा UNDP को आर्थिक सहयोगमा जनहित ग्रामिण सेवा समितिको सहजीकरणमा ललितपुर जिल्ला महाकाल गाउँपालिका वडा नं २ मा संचालित कामका लागि नगद कार्यक्रम (CFW) अन्तर्गत यस वडाबाट ५० जना लाभान्वित छनोट भएको र छनोट भएका लाभान्वितहरूबाट योजनामा श्रम गर्दा फोहोर व्यवस्थापन, लैङ्गिक समानता, सुरक्षा र स्वास्थ्य, गुनासो व्यवस्थापन र वातावरणीय पक्षलाई ध्यान दिई यस वडामा १० दिनको कार्य सम्पन्न भएकाले नियमानुसार लाभान्वितहरूमा वडा कार्यालयको रोहवरमा रकम भुक्तानीका लागि सिफारिसका साथ अनुरोध गरिन्छ । साथै बाढीपहिरोबाट प्रभावित यस वडामा UNDP र जनहित ग्रामिण सेवा समितिबाट भएको सहयोग प्रति हार्दिक धन्यवाद ज्ञापन गरिन्छ ।

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(देवी माया लामा)

का.वा. वडा अध्यक्ष

का.वा. वडा अध्यक्ष

"विविधतामा एकता : सुशासन र समृद्धि हाम्रो प्रतिवद्धता"

Email: mahankalmun.ward2@gmail.com, Website: www.mahankalmun.gov.np

Request Letter from Ward Office of Mahankal RM-2, Lalitpur



पनौती नगरपालिका

Panauti Municipality

पंच नं. वडा कार्यालय

12 No. Ward Office

कालोती, भुमिडाँडा



काभ्रेपलाञ्चोक, Kavrepalanchok
बागमती प्रदेश नेपाल।

Bagmati Province, Nepal

पत्र संख्या.(L.No.): ०८९/०८८

च.नं.(Ref. No.): १६६६



मिति (Date) : २०८१/११/१३

नेपाल सम्वत् १९४५

श्री undp
काठमाडौं, नेपाल

विषय : रकम भुक्तानीको लागि अनुरोध सम्बन्धमा।

प्रस्तुत विषयमा undp को आर्थिक सरसयोगमा जनहित ग्रामिन सेवासमितिको सहजीकरणमा काभ्रेपलान्चोक जिल्लाको पनौती नगरपालिकामा वडा नं. १२मा संचालित कामका लागि नगद कार्यक्रम (CfW) अन्तरगत यस वडाबाट १९० जना लाभान्वित छनौट भएको र छनौट भएका लाभान्वितहरूबाट योजनामा श्रम गर्दा फोहोर व्यवस्थापन तैगिक समानता सुरक्षा र स्वास्थ्य, गुनासो व्यवस्थापन र वातावरणिय पक्षलाई ध्यान दिई यस वडामा १० दिनको कार्यसम्पन्न भएकोले नियमनुसार लाभान्वितहरूमा वडाको रोहवरमा रकम भुक्तानीको लागि सिफारिसका साथ अनुरोध गर्दछु। वाढी पहिरोबाट प्रभावित यस वडामा undp र जनहित ग्रामिन सेवा समितिबाट भएको सहयोगहरूलाई हार्दिक धन्यवाद व्यक्त गर्दछु।

२०८१/११/१३

दुर्गा बजगाईं हुमागाईं
कार्यवाहक वडा अध्यक्ष

Request Letter from Ward Office of Panauti Municipality-12, Kavre